



JOB OPENING ANNOUNCEMENT

Women’s Funding Network	Job Title: Director of Philanthropy
Department: Development	Supervisor: President & CEO
Compensation: \$116,000-175,000 100% paid health (up to \$1,800m for individual); 100% dental/vision/long-term disability/FSA; unlimited discretionary time off; flexible work schedule and 401k match	Status: Exempt, Full-time, Regular
Location: Remote/telecommute. East coast preferred; U.S.-based candidate only. Frequent travel required. To support fully remote staff and sustainable work schedules, the candidate must be available to collaborate online between Noon – 4 p.m. ET Monday – Friday and can adjust work week to include evening hours for special events or travel.	
<p><i>Incomplete applications will not be considered.</i></p> <p><i>AI-generated cover letters or writing samples will result in automatic rejection.</i></p>	
<p>How to apply: Submit a cover letter, 1-2 page writing sample, text-only resume in .docx format, and the contact information for three professional references, to hr@womensfundingnetwork.org with Director of Philanthropy in the subject line. Applications will be reviewed on a rolling basis and accepted until position filled or until February 18, 2024. Due to the high volume of applications, only those selected for further discussion will be contacted. Please, no phone calls.</p> <p>Women's Funding Network is a 501(c)(3) organization and an equal opportunity employer. We are committed to creating and evolving a work environment that attracts the full spectrum of races, ethnicities, national origins, ages, sexual orientations, gender identities, beliefs, religions, faiths and ideologies, cultures, socio-economic backgrounds, levels of physical ability, parental or caregiver status.</p>	

ABOUT WFN

We believe that when philanthropy invests in women’s foundations and gender justice funders, we empower a deeply intersectional movement that fights for policies and standards across lines of race, class, and gender. WFN is the largest philanthropic alliance in the world dedicated to advancing the essential role of these funders in the unwavering fight for gender equality and justice. Our mission as a global alliance is to provide strategies, research, and resources that support the critical agency and influence of women’s foundations and gender justice funders in the movement for equality, justice, and power for all.

OVERVIEW

The Director of Philanthropy is responsible for 1) leading strategy, development, and execution of annual and long-term development plans to secure funds for general operating, pooled funds, and campaigns. Development plan includes planned giving, private donors, corporations, foundations, donor advised funds, and other sources. 2) managing foundation grant portfolio to ensure WFN is meeting deliverables and impact; 3) overseeing the growth and expansion of leadership-level donors and working with donors to achieve their philanthropic

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objectives, 3) launching WFN annual giving campaign; the role will entail providing leadership in campaign strategy development and execution, and 4) engaging volunteers in fundraising priorities.

SKILLS NEEDED TO BE SUCCESSFUL

- Project management. Highly organized, with interpersonal and tangible skills to motivate others to achieve shared goals on time and on budget.
- Passion and experience. Lived experience as a person of the global majority and institutionally marginalized gender, or other identity that connects you to a personal urgency for material solutions and innovations that respect the dignity and liberation of all people. A deep understanding of the need to move systems and structures towards gender and racial equity and justice. The ability to translate this expertise into philanthropic strategy and messages.
- Execution and implementation. Working closely with senior staff to create and execute ideas. This person should be inclined to boldly take on issues and challenges; to comfortably work collaboratively with a remote team; and to communicate messages without hesitation. They should be self-aware, responsive to feedback; and flexible, adaptable and thrive in a dynamic environment. The role will have to be actively engaged (in person whenever safely possible) with partners and stakeholders to develop trusted relationships that results in intel and influence that helps drives successful strategy. They should have the ability to work on various projects simultaneously, requiring strong organizational and time management skills.
- Decision Quality: makes good decisions; most of their solutions and suggestions turn out to be correct and accurate when judged over time; sought out by others for advice and solutions.
- Stakeholder Focus: is dedicated to meeting the expectations and requirements of internal and external stakeholders; acts with them in mind; establishes and maintains effective relationships and gains their trust and respect.
- Presentation Skills: is effective in a variety of formal presentation settings: one-on-one, small/large groups, with peers, leaders, etc.; commands attention and can manage group process during the presentation.
- Innovation/Creativity generates and applies new and original ideas, creative approaches, methods, and solutions to daily work.
- Technology: Microsoft Office 365 suite of apps, print/web publishing, Docu-Sign, Zoom, Salesforce, Adobe, and conferencing software.

DESIRED EXPERIENCE

- Seven or more years of experience in a senior fundraising role with proven track record of securing major and planned gifts and achieving budgeted revenue goals. Successful experience making asks for six and seven-figure gifts; successful experience writing grant proposals.
- Experience in social justice nonprofit field, gender and racial equity experience required.
- Experience working with high net-worth individuals, family foundations and other entities consistently supporting organizations with six-to-seven-figure gifts.
- Excellent leadership and management abilities.
- Experience working with national teams and state affiliates/members.
- Guided by a personal integrity that reflects WFN's core intersectional feminist values and commitment to our stakeholders.
- Record of maintaining the highest personal levels of ethical conduct, confidentiality, and integrity
- Professional, diplomatic demeanor with the ability to represent a global organization and interact and collaborate with colleagues from a range of nationalities and backgrounds, including experience and comfort working with transgender and gender non-conforming people and people with disabilities.
- Impeccable verbal and written communication skills – grammar nerds with the ability to write eloquently and professionally; meticulous attention to detail, driven by excellence, and the spirit of



service leadership.